

ANDERSON HILLS SWIM & TENNIS CLUB
Policy on Private Parties

Anderson Hills Swim & Tennis Club welcomes private parties sponsored by members. The rules below have been adopted in order to ensure fairness to all members and to assist in the smooth management of the pool. The pool staff will make every attempt to comply with and enforce these rules so that all members may enjoy the facilities equally.

1. Private parties must be scheduled in advance by an adult member of the Club. The pool manager keeps a master calendar in the office. Parties must be scheduled with a member of management. In the event of any conflict, the pool manager has final approval for scheduling.
2. When providing attendance numbers for party, members must give an accurate count of swimming guests, both member and non-member. Also, the party reservation should include an estimate of the party guests who will be on the pool deck, even if not swimming. While guest fees will only apply to those using the pool, staffing may need to be adjusted to accommodate the total number of guests inside the facility.
3. Private party areas may not be reserved on the following holidays: Memorial Day, 4th of July and Labor Day. On all other dates, pool functions (swim and dive meets, as well as pool social events) have priority over private parties. Private parties may not be scheduled on the nights of member late night swim socials.
4. Groups may reserve only one of the following areas (a) the grill/picnic area; or (b) the tented area adjacent to the diving well. The patio area adjacent to the snack bar may not be reserved.
5. The number of parties that can be booked at one time is at the discretion of the pool manager, and may vary depending upon factors such as the day of the week and anticipated staffing. A “first-come-first serve policy” will be observed in the instance of any high demand reservation times. Out of fairness to all members, a party reservation which will not be used should be canceled as soon as possible.
6. **IMPORTANT:** A party reservation for 10-25 people (members and non-members) will be required to pre-pay a \$40 party booking fee. A party reservation of over 25 people (members and non-members) will be required to pre-pay a \$60 party booking fee. This fee is in addition to the regular guest fees associated with the party and will be collected at the time of party reservation. This fee is not refundable, and will be put toward the additional lifeguard and maintenance staffing necessary to maintain safety for all swimmers.

7. Party guests are expected to comply with the rules of the Club, and the manager on duty may halt a party and/or eject individual participants at his or her discretion if the guests' behavior is not compatible with the rules of the Club.
8. Food may be brought into the facility for a party, but no glass containers of any kind are permitted. The party host is responsible for the clean up after the party, making sure that the pool grounds are left in the same condition after the party as they were before the party.
9. THE CLUB DOES NOT PERMIT UNDERAGED CONSUMPTION OF ALCOHOL. MEMBERS WHO HOLD PRIVATE PARTIES ARE EXPECTED TO COMPLY WITH THAT POLICY AND ENSURE THAT THEIR GUESTS DO ALSO.

Procedure for arranging a party:

- Contact the Pool Manager to fill out a party Reservation Form. Only the Pool Manager can clear availability and staffing on the day and time requested.
- For parties with 10-25 people (members and nonmembers), please remit the \$40.00 fee (check or cash) in advance. For parties with more than 25 people (members and nonmembers), please remit the \$60.00 fee (check or cash) in advance. This fee is non-refundable.
- **All parties:** On or before the day of the party, leave a guest list at the front desk. This will facilitate sign-in of party attendees and the payment of guest fees for those swimming.

NON-MEMBER PARTY GUEST FEES APPLY:

Swimming only for parties before 5:00pm

**\$3.00 per swimmer weekday
\$5.00 per swimmer Sat/Sunday**

**Guests not swimming: No charge.
Children under 2: No charge.**

Party fees are on a per person basis.

Family guest fee rates DO NOT APPLY in the case of parties.

Sorry, complimentary guest passes are not valid for party guest admission.

Reminder: A non-refundable party fee (\$40 for 10-25 people and \$60 for over 25 people) will be charged for a party reservation. This is in addition to the applicable guest fees owed by non-member party guests.